

2012 Training Syllabus

All trainings will be held in the Conference Room at 23 Main Street unless otherwise noted
 **denotes a "new" training this year

Date	Name of Training	Time	Instructor
1/11/12	CPR AND FIRST AID	9AM-12PM	VIRGINIA PEARCE
1/18/12			
1/25/12			
2/01/12	CPR AND FIRST AID	9AM-12PM	KIMBERLY DOTTER
2/08/12			
2/15/12			
2/22/12			
2/25/12	CPI FULL COURSE	9AM-3PM	JESSICA MORSE
2/29/12			
3/07/12	CPR AND FIRST AID	9AM-12PM	VIRGINIA PEARCE
3/09/12	CPI REFRESHER	1PM-4PM	JESSICA MORSE
3/14/12	CONFLICT RESOLUTION	9AM-12PM	STACEY MOSHER
3/21/12 & 3/22/12	MEDICATIONS FULL COURSE	9AM-3PM BOTH DAYS	KIM BLOW
3/24/12	CPI FULL COURSE	9AM-3PM	JESSICA MORSE
3/28/12	DEFENSIVE DRIVING	9AM-3PM	VIRGINIA PEARCE
4/04/12	CPR AND FIRST AID	9AM-12PM	KIMBERLY DOTTER
4/11/12			
4/18/12			
4/21/12	CPI FULL COURSE	9AM-3PM	JESSICA MORSE
4/25/12	SUPPORTING CLIENTS & SEXUALITY	9AM-12PM	STACEY MOSHER
5/02/12	CPR AND FIRST AID	9AM-12PM	LYNNE PIERCE
5/09/12			
5/11/12	CPI REFRESHER	1PM-4PM	JESSICA MORSE
5/16/12			
5/19/12	CPI FULL COURSE	9AM-3PM	JESSICA MORSE
5/23/12	DEFENSIVE DRIVING	9AM-3PM	VIRGINIA PEARCE
5/30/12	CONFLICT RESOLUTION	9AM-12PM	STACEY MOSHER
6/06/12	CPR AND FIRST AID	9AM-12PM	VIRGNIA PEARCE
6/13/12			
6/20/12			
6/27/12 & 6/28/12	MEDICATIONS FULL COURSE	9AM-3PM BOTH DAYS	KIM BLOW
7/11/12	CPR AND FIRST AID	9AM-12PM	KIMBERLY DOTTER
7/18/12	SUPPORTING CLIENTS & SEXUALITY	9AM-12PM	STACEY MOSHER
7/25/12			
8/01/12	CPR AND FIRST AID	9AM-12PM	KIMBERLY DOTTER
8/08/12			
8/11/12	CPR AND FIRST AID (SATURDAY CLASS)	10AM-1PM	LYNNE PIERCE
8/15/12			
8/22/12	DEFENSIVE DRIVING	9AM-3PM	VIRGINIA PEARCE

8/29/12	CONFLICT RESOLUTION	9AM-12PM	STACEY MOSHER
9/05/12	CPR AND FIRST AID	9AM-12PM	KIMBERLY DOTTER
9/12/12			
9/19/12			
9/26/12			
10/03/12	CPR AND FIRST AID	9AM-12PM	VIRGINIA PEARCE
10/10/12 & 10/11/12	MEDICATIONS FULL COURSE	9AM-3PM BOTH DAYS	KIM BLOW
10/17/12			
10/24/12	SUPPORTING CLIENTS & SEXUALITY	9AM-12PM	STACEY MOSHER
10/31/12			
11/07/12	CPR AND FIRST AID	9AM-12PM	LYNNE PIERCE
11/14/12	DEFENSIVE DRIVING	9AM-3PM	VIRGINIA PEARCE
11/21/12			
11/28/12			
12/05/12	CPR AND FIRST AID	9AM-12PM	VIRGINIA PEARCE
12/08/12	CPR AND FIRST AID (SATURDAY CLASS)	10AM-1PM	LYNNE PIERCE
12/12/12			
12/19/12			

The following is a list of frequency and requirements for each staff person:

- CPR-Mandatory for each employee every 2 years
- First Aid – Mandatory for each employee every 2 years
- Fire Safety – Mandatory for each employee every year
- Infection Control – Mandatory for each employee every year
- Medications Full Course – Mandatory for each employee first year
- Medications Recertification – Mandatory for each employee every year thereafter
- CPI Full Course – Mandatory for each employee once
- CPI Review – Mandatory for each employee every year after full course
- Defensive Driving – Mandatory for each employee once